

HUMAN RESOURCE MANAGEMENT (HRM) FEATURES:

- » **Personnel data management**
 - » Employee Biodata
 - » Employee Contract Information
 - » Professional qualification
- » **Performance Appraisal program**
 - » 360 degrees performance appraisal mechanism
 - » Setting performance objectives
 - » Performance Monitoring & Evaluation
- » **Leave Management**
 - » Request leave online
 - » Approve leave online
 - » Leave status
 - » Leave history
- » **Attendance Register via Biometric readers**

Other Info:

A product of Habari Node Public Limited Company

www.habari.co.tz

Habari Node PLC

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The logo for PayTan, featuring a stylized red and white icon resembling a stack of money or a fan, followed by the word "PayTan" in a bold, black, sans-serif font.

PayTan Payroll System
(Integrated with a Human Resource
Management Software)

*PayTan - registered trademark of
Habari Node Public Limited Company*

Get a Demo of PayTan at www.paytan.co.tz

HABARI  **NODE**
Better Solutions • Lasting Connections

PAYTAN FEATURES

A confidential, professional, flexible and wholistic approach to Payroll and Human Resource management

Payroll administration requires accuracy, confidentiality, and above all, the ability to ensure payments are made to staff timely. With changes in government legislation becoming ever more complex, compliance with statutory requirements is crucial.

At Habari Node PLC we provide a first-class payroll software solution, PayTan Payroll, developed by a qualified team of software developers and payroll professionals. Our team is committed to the highest standards, working proactively, flexibly and cost effectively to provide an affordable payroll solution that gives you confidence and support in managing your payroll activities. Furthermore, we continuously add new features that add value and ease your payroll activities.

When Paytan is combined with the optional Human Resource Management (HRM) module, you get a wholistic approach in managing your personnel.

- » **Support for multiple companies**
- » **Salary Processing**
 - » One Click salary processing
 - » Automatic PAYE deduction
 - » Customizable deductions and other incomes
- » **Salary Structure**
 - » User defined salary structure for different sets of employees
 - » Support of other formats.
- » **User defined Tax Table**
- » **Support for multiple Social Security Funds: NSSF, PPF, LAFP, etc**
- » **Automatic Loan Deductions**
- » **Bonus & Overtime calculation (based on Biometric input, imported data or manual input)**
- » **Payslip generation using user defined format**
- » **YTD Reports**
 - » Payroll Register report
 - » Export salary data to spreadsheet and PDF format
 - » Bulk Email Pay Slips to employees in one click
- » **Security & Backup**
 - » Different Access Levels: Admin, Read Only, Change All
 - » Online backups / restore and Email backups
 - » Salary data encryption